

Traidhos Three Generation Camps Program
Camp Facilitator
Key Roles

In consultation with the Head of Camps, in relation to camps:

1. Contribution to Staff Team

1. Work with camp staff to ensure the efficient completion of pre and post camp preparation activity including managing equipment, camp evaluations and personal reflections
2. Lead well-staged camp activities on and off campus

2. Camp Management

1. Communicate regularly throughout camp with Head of Camps concerning day to day matters affecting camp
2. Communicate within the day, with the Head of Camps in the event of an accident, natural disaster or any other instance where a change of plan is necessary, and complete necessary incident/accident paperwork
3. Work with the Head of Camps to create and follow a 3 year camp plan.
4. Discuss new camp ideas and developments during non-camp times to allow for good forward planning
5. Oversee the cleaning, repair and return of all camp equipment at the end of camp

3. Management of Camps and Campers

Pre-Camp

1. Work with Head of Camps to create high quality holiday camp programs targeted to different markets, junior, senior, thai, language, activity, nature, family etc,
2. Help to plan and facilitate term-time camps and activities for Prem and other students
3. Contribute to the creation of PR information and in promoting camps to target groups
4. Contribute to website updates and social media postings
5. Supervise preparation of camp programs, journals, T shirts, certificates, Video and all camp equipment

During Camp

1. Support orientation and preparation of staff in camp team / participate as team member, lead small camp groups for activities
2. Be responsible for safety and well-being of all campers
3. Provide trouble shooting and support for camp staff
4. Manage groups of students engaging them in exciting activities
5. Communicate with participants, camp staff and chaperones

Post Camp

1. Complete camp evaluation for each camp with camp team
2. Clean, repair and return all equipment

4. Program Continuous Improvement

1. Research new sites and opportunities to enhance the camp program
2. BHelp to market Traidhos Camps
3. Introduce new camp activities and routines
4. Prepare camp equipment and information boards for activities
5. Participate/ research for professional development opportunities

5. Other Responsibilities (including but not exclusive)

1. Promote living as a Global Citizen
2. Support VSP, Barge and Farm Programs as needed
3. Follow all guidelines set down in the Staff handbook. Be aware of and follow all standard operating procedures, risk assessments and safeguarding policies.

